

CHARMINSTER PARISH COUNCIL

horse riders and its aim to reduce traffic speed. The PC owns and maintains open spaces, Community Orchards and a nature pond, as well as allotments for residents to grow food and reviews planning applications noting trees within applications.

24/05-8. To consider the vacancies on Charminster North Ward (Charlton Down) for filling by Co-option at a future meeting.

The PC has, following the elections 3 vacancies in the North Ward which can be filled by co-option, anyone can stand for these vacant seats if they meet the criteria. The vacancies will be advertised in order to co-opt at a future meeting via posters on the website, noticeboards, Facebook and word of mouth.

TY commented that if there are residents willing to stand, we should add this to the June agenda, KB felt it should wait until the July meeting. SF seconded the proposal for the June meeting, 4 votes For and 1 abstention, motion carried, if not enough candidates come forward then this can then be added to the July meeting.

24/05-9. To confirm the Councillor roles, responsibilities, and reps for outside bodies of for the coming year see list. The following were approved.

| Role/Rep | Responsibility | Cllr |
|----------------------------|--|---------------------------|
| Finance & General Purposes | Makes recommendations to Full Council on finance, polices etc | Chair & Vice, KB, JJ |
| Tree Wardens | Inspect and monitor PC Trees | CM, PD, SF, MS |
| Rights of way reps | Inspect and report issues on Rights of way | SF, OG |
| Allotment Rep | Liaise with Allotment Associations and PC | AR |
| Flood Wardens | Monitor, flooding, grit bins, and other resilience matters. | TY, CM |
| SW Planning | As and when required meet and attend site meetings for complex planning applications. | PD, KB, TY, MS |
| NW Planning | As and when required meet and attend site meetings for complex planning applications. | SF, CM |
| Recreation Group | | MS, CM, Clerk |
| DAPTC | | KB, PD |
| Staffing Committee | To deal with staffing matters as and when required following the current policies on employment. | CM, TY, OG |
| Play area inspections | Carry out weekly visual inspections | All Councillors on a rota |
| Charlton Down VH | | CM |
| Charminster VH | | TY |
| Transport Group | | TY, MS, PD, JJ, CM |

It was noted that the Pilot does not have a rep as it is a limited company but has a director from the Parish Council who is currently PD.

24/05-10. To confirm the meeting dates and venues for the coming year- the dates for the meetings on the first Tuesday of each month except January and August were circulated. PD raised concerns at the number of items on the February agenda without a January meeting, this opened a discussion. KB proposed that the PC holds a January meeting this was seconded by SF. 3 votes For 2 against, motion carried.

KB proposed moving meetings to the second Tuesday of the month to ensure timely circulation of finance reports. This was not supported, but the Clerk will endeavour to send out finance reports earlier when meetings coincide with the month-end bank reconciliation.

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- 24/05-11. To consider if the Council is eligible to use the General Power of Competence**
The power is available to a PC with a suitably qualified Clerk and 2/3rds of Cllrs elected or stood for election, this gives the PC the power to do things that an individual can do that is lawful and within current legislation. The PC confirmed it is eligible.
Proposed KB Seconded OG All agreed.
- 24/05-12. To reaffirm the Standing Orders and Financial regulations and Code of conduct**
The updated model financial regulations have been provided by NALC; the PC will look to update these at a future meeting. The PC approved to reaffirm the current Standing Orders, Financial regs and Code of Conduct.
Proposed KB Seconded TY All agreed.
- 24/05-13. To reaffirm all other Policies of the Parish Council** – the current policies were reaffirmed some are missing and the GDPR policies require updating, these were confirmed and will be updated during the year.
Proposed KB Seconded AR All Agreed.
- 24/05-14. Planning Matters - to consider any planning applications in circulation.**
- a. P/CLE/2024/01858 Proposal: Certificate of Lawfulness to continue use of the land to site a mobile home for the use as additional accommodation Location: Hazelfields, A37 From Lower Wrackleford Crossroads- *No objections.*
 - b. P/TRC/2024/02156 Proposal: T1 Lawsons Cypress - Fell, T2 Leylandii - Fell Location: 17A East Hill- *No objections.*
 - c. P/TRT/2024/02249 Proposal: T1 Western Red Cedar - Fell, T2 Birch - Prune back to give 2m clearance from the building, T3 Willow - Reduce crown by around 1.5 - 2m overall (20-30%), T4 Cherry - Prune to give 2m clearance from building Location: Wolfeton Manor- *No objections.*
 - d. P/MPO/2024/02301 Proposal: Discharge requirements of planning obligation dated 01/10/2009 relating to planning permission number 1/D/08/000377 to Erect agricultural workers dwelling and building to be used as an office, store and workshop for the existing egg production unit - concerning occupancy restriction Location: Hintock Farm, Charminster- *Cllrs discussed the application and objected on the basis that the dwelling should remain for an agricultural worker. Proposed KB Seconded TY, 3 For, 3 abstentions casting vote from the Chair to object to the application.*
- 24/05-15. Finance**
- a. **To consider a grant towards the children's activities at the Annual Fete**
The PC had received a request for funds towards the Fete this year, the request was for £200 towards the cost of the bouncy castle hire. The Fete committee also need to purchase a PA system at a cost of approx. £500. The PC discussed the request and proposed to make a donation of £200 towards the Bouncy Castle. The PC then offered to purchase a PA system that would be owned and managed by the PC, then this could be used by the community. Proposed OG Seconded AR All agreed.
 - b. **To consider a request from a resident to adopt the grit bins on Charminster Farm**
The PC discussed the request to adopt the bins already sited at Charminster Farm. When considering installing grit bins, the potential sites are assessed with highways to consider if they are strategic or community bins, the locations are based on safety and need. The PC will ask highways to look at the sites and Cllrs will also look at the current sites to see if they wish to adopt them in preparation for the winter months.

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- c. **To consider the quotes and fitting water at allotments**
This is deferred as no further information at present.
- d. **To consider all payments and receipts since the last meeting**
A list was circulated prior to the meeting.
Proposed KB Seconded AR All agreed.
- e. **To carry out the Bank reconciliation checks-** the checks were carried out by the Chair and vice prior to the meeting.
- f. **To arrange a meeting of the F&GP in May to agree Annual Governance & Accountability Return for approval by Full Council in June-** the F & GP meeting was arranged for 28th May.
- g. **NS & I Account-**The PC has funds in an NS&I account which needs to be withdrawn and invested in a more suitable account, in order to do this the signatories need to be updated. Mark Simons, Carol Matthews and The Clerk will be the new signatories prior to the withdrawal then the PC can consider the new investment.
Proposed KB Seconded OG All agreed.

24/05-16. Council property-

- a. **To confirm the new rota for the play inspections.** The new rota has been circulated, Cllrs would like to return to the google link, the clerk will follow this up.
- b. **To note there is now a Website and Facebook page for the Charlton Down Nature Area**
The Council noted the new online presence for the Nature Area.

24/05-17. Matters of Information and Interest and items for next agenda

SF asked that the Jubilee Stones are considered at the next meeting. SF will provide a report.

AR commented on the broken Magna fence off the Old Sherborne Road, this will be reported to Magna.

Cllrs commented that the PC needs to recruit new Cllrs that represent all of the community with the Charminster Farm development it would be good to have representation from this part of the community. Also, some younger Cllrs as well as considering a successor for Chairman in the future, the current chair does an excellent job of managing the meetings. This should be considered in the future.

24/05-18. Date of next meeting- Tuesday 4th June 2024 at Charminster

There being no further business PD closed the meeting at 20.22.